## TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

**FROM/PHONE:** Herb Hyman/797-1016

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** N/A

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR JANITORIAL SERVICES FOR THE POLICE DEPARTMENT BUILDING.

**REPORT IN BRIEF:** A competitive bid was conducted for providing janitorial services for the Police Department building. The Town sent out specifications to twenty (20) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received ten (10) bids. The recommendation is for Jigga Cleaning Service as the lowest responsive and responsible bidder.

**PREVIOUS ACTIONS:** Not applicable

**CONCURRENCES:** The recommended award has been reviewed by the Public Works/Capital Projects Director and the Bid Specification Committee who concur with the decision to award to Jigga Cleaning Service.

## FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: \$31,980.00/yr.

Account Name: Police Department-Purchased Property Services Account

Additional Comments: Not applicable

**RECOMMENDATION(S):** Motion to approve the resolution.

**Attachment(s):** 

Procurement Authorization Bid Opening Report

RESOLUTION NO.	
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A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR JANITORIAL SERVICES FOR THE POLICE DEPARTMENT BUILDING.

WHEREAS, the Town is in need of janitorial services for the Police Department building; and WHEREAS, the Town solicited sealed bids for such janitorial services; and

WHEREAS, after review, the Town Council wishes to accept the bid from Jigga Cleaning Services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from Jigga Cleaning Services for janitorial services for the Police Department building in the amount of \$31,980,00/yr.

SECTION 2. The Town Council hereby authorizes the expenditure from the Police Department-Purchased Property Services Account.

SECTION 3 The initial term is two (2) years with options to extend the contract for one (1) additional two (2) year term by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS	_ DAY OF _	, 2003
Attest:		MAYOR/COUNCILMEMBER
TOWN CLERK		

APPROVED THIS \_\_\_\_\_\_ DAY OF \_\_\_\_\_\_ , 2003

## TOWN OF DAVIF PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER, BUDGET ITEM COLOSZOSZLOYSO FOCICE F PP - TRIP SUCK / ATTUMBES + INTEREST CHASE METHOD OF PROCUREMENT (check the one I		APPROXIMATE COST
X Open Competitive Bidding Piggyback on Contract Number Sole Source Request For Proposals	•	
SPECIFICATIONS & LIST OF VENDORS	MUST BE ATTAC	CHED
OF CONTROL STATE	Signed	Buure
	Have Funds been R	eserved [130 N. 29573
	Date_5/27/03 Si	igned (
	Signed Town A	dministrator
BIDS	SUBMITTED	{/
VENDOR		COST
<del></del>		831,980 00
PERM-A-CARE		35,999.00
I ME SERVICE SYSTEMS		41,427.54
So. FLA. MAINT. SERVICE		43.908.64
COVERAL GERNING CONCEPTS		45 864.00
VISTA BLOC MAINT.		49 269.36 56.62f.00
CLEANING SYSTEMS INC.		60,000.00
SINGA SHE CLEANING SERV	)C19	64344.00
ANAGO CLEANING SYSTEEMS		148,800.00
CLEANING RESOURCE CORP.		
	Signed	Procurement Manager
TOWN A DAMEST	DATOR'S RECOMME	NDATION
<u>TOWN ADMINIST</u> <u>Vendor</u>	RATOR'S RECOMME	Cosi
JIGGA CLEANING SERVICE		3/280.00
STOOK SUBHAILE - LOVE		11/1
	Signed	/ C '//

BID NAME: JANITOHAL SUCY PD BID OPENING REPORT тіме: <u>d'/2</u>pm BID NUMBER: <u>B</u>-03-79 ESTIMATED COST: <u>NO.</u> CONTRACTOR'S NAME RANK 1. 2. 3. 4. 5. 6. 7. 3 8. 9. 8 10. REMARKS NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED. THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION. FURCHASING OFFICIAL: